

Internal Revenue Service
Site Coordinator Staff Stop 24
5045 E Butler Ave
Fresno, CA 93727

ATTENTION:
FRESNO SUBMISSION PROCESSING EMPLOYEES

In September 2021, Fresno Submission Processing (SP) will close. This communication contains critical information we urge you to act on well in advance of this date and prior to the beginning of procedures leading up to a reduction-in-force (RIF). Due to the COVID-19 national emergency, NTEU and the Agency have negotiated and modified the Fresno SP Consolidation Memorandum of Understanding. The first open window will now be from July 15, 2020 to September 15, 2020 for buyouts, early-outs and job swaps. The second open window period will be from February 16, 2021 to April 16, 2021. Until normal operations resume, we advise you to take the following actions:

1. E-mail us from your personal e-mail account at wispemployeefocus@irs.gov with questions or to be added to our e-mail listing to receive periodic Fresno SP consolidation updates, job announcements and other useful information.
2. Check and apply for employment opportunities on www.USAJOB.S.gov. New job announcements are posted periodically (weekly, typically). Please email us at wispemployeefocus@irs.gov if you need assistance with your resumé.
3. Review/update your account on The Government & Retirement Benefits (GRB) Platform™, if you set this up at work prior to the COVID-19 emergency. Please email us at wispemployeefocus@irs.gov if you were unable to do so and plan to retire soon.
4. If you do not have access to e-mail, we encourage you to monitor the ERC hotline frequently at 1-866-743-5748 for building and reporting instructions, as well as for Fresno SP consolidation updates. Additionally, you can go to www.IRS.gov, enter Employee Emergency in the search box, then click Emergency News for IRS Employees. Fresno SP Consolidation updates will be located under the "Helpful resources and employee support" heading.
5. You may also check for updates on <https://www.nteu.org/fresno-resources>.

Additional resources: Contact the Employee Assistance Program (EAP) if you need assistance. Cindy Suarez can be reached at (559) 454-6406 or csuarez@compsych.com. Cindy is holding support group sessions on Wednesdays through Zoom at 4:30pm. Please email her for more details. Also, the Fresno Regional Workforce Development Board is offering virtual assistance to employees, to participate, contact Martha Espinosa at (559) 490-7147 or mespinosa@workforce-connection.com.

We will get through this together – please reach out to us at wispemployeefocus@irs.gov for assistance.