IRS Information (received by NTEU on March 31, 2020)

These guidelines follow the prescribed CDC recommendations.

Detailed Cleaning and Disinfection Scope Areas Affected by an Individual Confirmed Positive for COVID-19

This scope should be used under the following circumstances: A. An ill individual(s) has a confirmed or suspected case of coronavirus (COVID-19); B. An ill individual(s) has recently traveled (within the past 14 days) to a location of known COVID-19 outbreak, or C. An ill individual(s) has been in direct contact with someone infected with COVID-19. Any IRS occupied space meeting these criteria should be cleaned in accordance with the following scope:

1. Remove occupants from any area(s) used by an ill individual(s) meeting the above criteria and consider isolating the area for up to 24 hours or as operationally possible prior to cleaning and disinfection.
2. The contractor performing the cleaning and disinfection shall:
   i. Use only EPA-registered disinfectants for disinfecting solid surfaces,
   ii. Use an EPA-registered disinfectant and any associated manufacturers guidance for porous surfaces (e.g., rugs, partitions),
   iii. Use cleaning agents or detergents appropriate for office furnishings and surfaces.
3. The contractor shall submit the proposed list of cleaners and disinfectants to IRS Environment, Health and Safety (EHS) for review prior to use.
4. The contractor shall use the cleaners and disinfectants according to the manufacturer’s recommendations.
5. Prior to entering the area, the contractor should don appropriate personal protective equipment (PPE) required for the specific cleaners and disinfectants used. Contractor may need to wear additional PPE such as safety glasses, depending on how the disinfectant is used.
6. Following the closure period, the contractor shall open any available windows and doors to ensure adequate ventilation throughout the cleaning and disinfection period. Building management may consider operating the facility HVAC system with outside air dampers open 100% during disinfection operations if feasible.
7. Contractor shall proceed through the area and clean surfaces with detergent or soap and water cleaner.
8. Following cleaning, the contractor shall disinfect using approved disinfecting wipes by wiping in one direction solid surfaces including, but not necessarily limited to: handrails, door knobs and push plates, desk or work surfaces, light switches, elevator buttons, bathroom sinks, toilet and paper dispensers, kitchenette countertops, water cooler controls.
9. Specific to the workstation of a positive case, the computer keyboard, screen and mouse shall be disinfected.
10. Contractor shall disinfect all high contact porous surfaces such as carpets, and partitions with either appropriate cleaners indicated for use by the manufacturers, or with a disinfectant from the EPA list for emerging viral diseases.
11. Contractor shall let all disinfectants remain on surfaces until air dry.

The detailed cleaning and disinfection scope is based on current CDC guidance: Interim Recommendations for US Community Facilities with Suspected/Confirmed Coronavirus Disease 2019