Good afternoon NE Team-
The Secretary and the Department’s senior leadership have announced that the Department has transitioned to maximum telework flexibilities for employees across the DOE enterprise. In furtherance of this policy, I am hereby directing all federal employees in the Office of Nuclear Energy who are on telework agreements to start teleworking as of Wednesday, March 25, 2020. This applies to all federal employees who are not in mission-essential positions with duties that must be performed in the physical workplace.

Effective as of close of business today, employees who are on telework agreements and are not in mission-essential positions with duties that must be performed in the physical workplace, may not report to their physical workplace to work without the specific authorization by me. However, if you need to enter the workplace to retrieve equipment or papers, contact your immediate supervisor to determine the appropriate time in order to maintain social distancing. If you have any questions about this direct order, contact your immediate supervisor.

Furthermore, if you are an employee who is on a telework agreement and not currently teleworking, you are hereby directed to acknowledge receipt of this order by sending an email to your immediate supervisor stating that you have read this direct order.

By teleworking you are not only helping protect yourself, and your family, but also your colleagues who are performing mission critical duties that cannot be performed remotely or are in non-telework eligible positions.

Thanks, and continue to be well and take care-

Assistant Secretary
Office of Nuclear Energy
U.S. Department of Energy